RESOURCE HANDOUT

2020 TRAINING WORKSHOP NO.1

# MATHEMATICS

## FOUNDATION PHASE

PILO
IMPROVING LEARNER PERFORMANCE

Jika iMfundo
what I do matters

education
Department:
Education
PROVINCE OF KWAZULU-NATAL

# WEEKLY TRACKING TEMPLATE[1]

**NAME OF TEACHER** **SUBJECT/GRADE:**

**WEEK no. in planner: ____ : WEEK no**. in term when work planned for week started: ____
**Refer to the planner[2] for details of the week's work** (or the ATP for subjects without trackers)

| **Class:** (or subject for FP) | | | | |
|---|---|---|---|---|
| On track by end of week? Yes/No | | | | |
| How many learners are working confidently[3]? (Rough estimate) | | | | |
| How many learners in this class? | | | | |

| **DAY[4]** | **BRIEF NOTES ON THE DAY'S WORK/LESSON: Consider such things as:** What concepts/skills did the learners struggle with or manage well in this lesson? What could be the reasons for this? Did the class complete the work you had planned? Do you need to change your plans for the next lesson? What changes will you make? |
|---|---|
| **1** | |
| **2** | |
| **3** | |
| **4** | |
| **5** | |

| **Reflection on the week:** | |
|---|---|
| What concepts and skills for the week did learners struggle with? What could you do differently next time to support or extend learning better? What good practice could you share? | Did you cover the curriculum for the week? If not, what were some of the challenges? What can you do to catch up? What help do you need? How will your progress this week affect your plan for next week? |
| DH: | Date: |

[1] Please amend this draft template to suit the needs of your school
[2] You can use any planning document (such as the CAPS planner; the ATP; printed lesson plans) as the basis for your tracking
[3] Estimate of learners in that grade that are working confidently at Level 4 (Adequate Achievement) or above
[4] This can also be lessons if there are more than 5 lessons a week